



**YOUTH
EMPLOYMENT
AGENCY**



AGENDA FOR JOBS

A SHARED RESPONSIBILITY

Unlocking Opportunities

A Complete Guide to the Youth Employment
Agency's Mandate, Activities and Impact



Creating sustainable employment opportunities for the youth nationwide

Modules and Programmes 2023 in numbers



Community
Protection Assistant
Module

10,000
15,000



Community Health
Workers
Module

6,000
6,000



Prison Officers'
Assistants
Module

1,000
1,500



Youth In Trades and
Vocations Module

5,000
5,000



Youth In Waste
and Sanitation
Module

45,000
45,000



Artisans
Directory

500



Job Centre

11,483



Youth In Apparel
and Textiles Module

2,600



Youth In
Fire Service Module

1,000



Community
Improvement Project

1,000



Sugarcane
Cultivation

2,000

■ 2023 Projection
■ Achieved (As of May 2023)

About the Document

Welcome to Youth Employment Agency (YEA). This document has been created to provide a comprehensive guide to the readers about job opportunities and employment avenues available at the Agency for job seekers.

This document highlights efforts made by the Agency so far in creating jobs through innovations and facilitating employment opportunities for the youth taking into consideration Persons With Disabilities (PWDs).

Purpose

The purpose of this document is to ensure that everyone associated with YEA has access to important information, guidelines and policies that govern our operations. It serves as a valuable resource for all members and stakeholders involved in our organisation, including youth participants, staff, partners and the wider community.

Important Information

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Establishment Year	November 2006
Act Establishing YEA	Youth Employment Agency Act, 2015, Act 887



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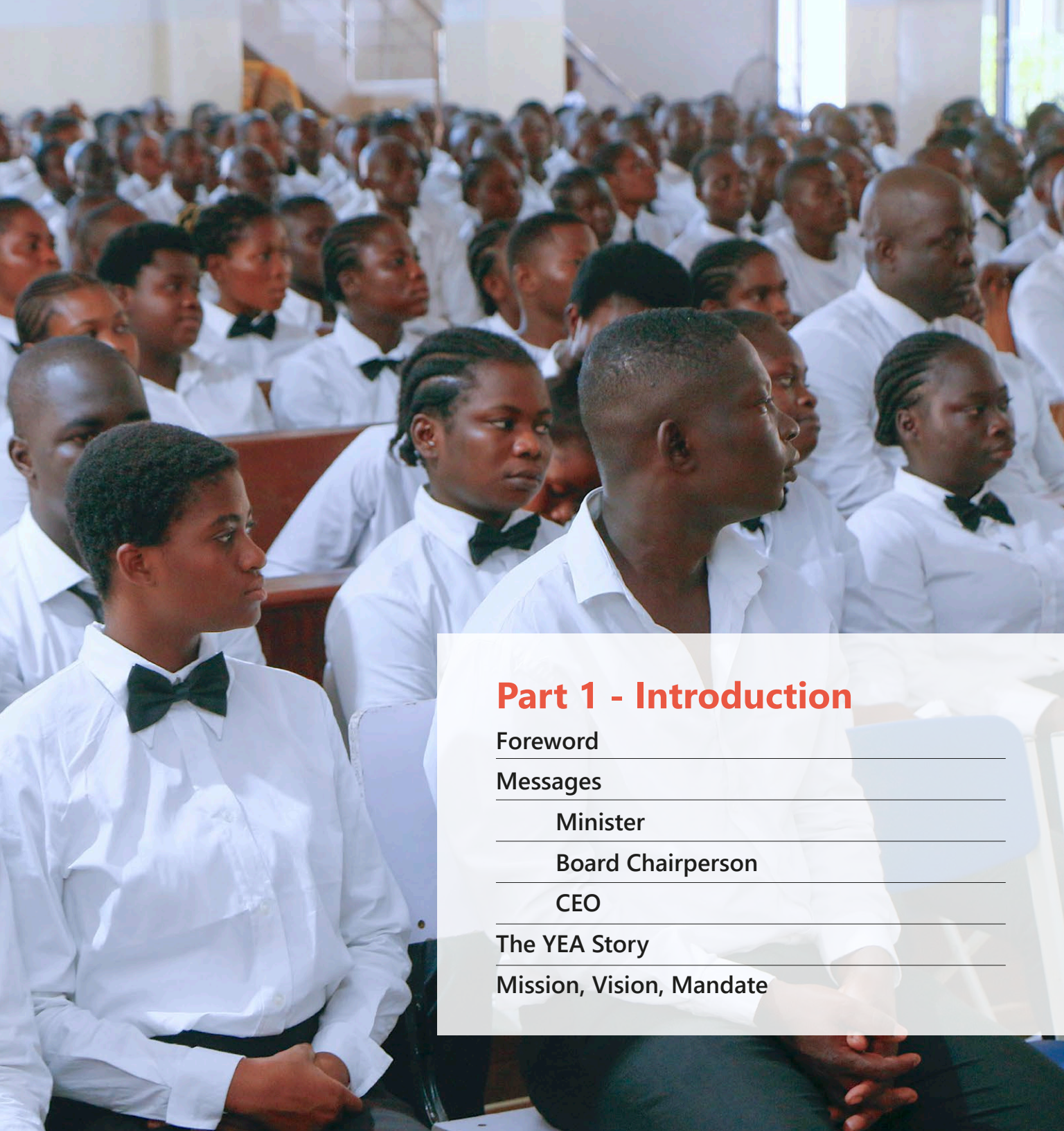
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Part 1 - Introduction

Foreword

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Mission, Vision, Mandate

FOREWORD



According to the African Union Commission, Africa has the youngest population in the world with more than 400 million young people between the ages of 15 to 35 years. Per this estimation, young Africans are expected to constitute about 42% of the world's youth population by 2030.

In Ghana, the youth make up 36 percent of the population and 56 percent of these youth live in urban areas (World Bank Report, 2020). As the proportion of youth continues to grow, opportunities abound to harness this demographic dividend to boost socio-economic growth. The untapped potential of Ghana's growing youth population can only be unlocked through smart policies alongside strategic investments and enabling environment for growth.

The integration of the Ghanaian youth (15-35 years) into full and productive employment can be an important driver for growth and sustainable development. The inability to improve labour productivity in the country, however, continues to limit the performance of firms and enterprises across different economic sectors.

The Private Enterprise Federation (PEF) and its 19 Business Associations and Chambers in partnership with other private sector business groups representing the private sector in Ghana have through a myriad of events and activities constantly provided sustainable job opportunities for the youth in Ghana.

Private sector as the largest sector that creates employment in Ghana constantly decry the skills mismatch resulting from poorly targeted training and capacity development. Skills development for the labour force and the youth, in particular, are therefore, critical agenda for the country's development.

The Government of Ghana on the other hand aims to address the challenges of job creation, poverty reduction and sustainable development through diversification, technological upgrading and value addition in labour-intensive sectors.

Studies by Christabel E. Dadzie, Mawuko Fumey and Suleiman Namara in World Bank report indicate that over the last two decades, the government of Ghana has rolled out several interventions to address youth unemployment and under-employment. The current guiding policy, the Coordinated Programme of Economic and Social Development Policies (2017–24); as an Agenda for Jobs—Creating Prosperity and Equal Opportunity for All, places the issues of youth unemployment and under-employment at the center of national development.

The fulcrum of this Agenda is the Youth Employment Agency (YEA). The Agency has made great strides in promoting job opportunities for a lot of Ghanaian youth and I dare say that if other employment-oriented Agencies follow this route, unemployment would be reduced to the barest minimum.

This document highlights some efforts of the Agency in promoting job creation and opportunities to garner support of all stakeholders i.e. public and private sector, development partners, NGOs, etc in combining efforts to solve unemployment and increase productivity in Ghana.

Nana Osei-Bonsu
CEO, Private Enterprise Federation (PEF)

Message from the Minister



Hon. Ignatius Baffour Awuah
Minister for Employment and
Labour Relations

The government of Ghana since 2017 has made job creation and labour issues the topmost agenda of its priorities focusing on skill development and sustainable and decent jobs. In the implementation of all of the major government policies, including the Free Senior High School programme, One-District-One-Factory, automobile industry setup, entrepreneurship development, agricultural value chain support, health, construction industry and many others, the primary focus of government through our ministry, the Ministry of Employment and Labour Relations (MELR), has primarily been how sustainable and decent jobs are created right from the stage of planning through to execution.

The available data from the Ghana Statistical Service however indicates that despite the resolve to tackle unemployment with policies aimed at providing skills necessary for productivity, growth and sustained development, progress has been slow. Over the years, therefore, the Ministry of Employment and Labour Relations has been collaborating with its social partners to develop some comprehensive strategies that will give direction to addressing the employment challenges in Ghana by dealing with decent work deficits, targeting in particular, vulnerable groups, the youth, women and Persons With Disability (PWDs).

The Youth Employment Agency is well placed in this strategic direction with all of the programmes and initiatives that its board and management have been rolling out to curtail youth unemployment in the country. The Agency has for some time now been focused on employment components such as entrepreneurial development, private sector competitiveness, linking agriculture to the other sectors of the economy, research and innovation, vocational and technical skills development, productivity improvement, collaboration with the Labour Department to harness opportunities in labour migration and the green economy, among others.

As the sector ministry with the oversight responsibility of supervising the implementation and coordination of these components, I, as the Minister can say the Ministry is excited about the Agency's programming and activities all of which are progressive and innovative and aimed at bringing relief to the young people of Ghana.

I am enthused about the growth in diversity of thought and the number of sustainable and skilled jobs that have been created. Data shows that as of June 2023, YEA has surpassed its target of 70,000 and is already hitting 85,000 jobs. If they continue on this path for the next few years, the story of unemployment in the country will be turned around.

The Ministry of Employment and Labour Relations (MELR), will continue to support the Agency in its quest to transform the youth economy with the sustainability of jobs and labour protection.

Message from the Board

Over the past three decades, employment issues among the teeming youthful population in Ghana have been on the front burner of public discourse at both national and international fora all in a bid to find an antidote to mitigate the effect of unemployment facing the youth.

The extent that the rate of youth unemployment in Ghana has assumed alarming proportions and triggered national security concerns is a cause for worry. The Ghana Statistical Service Report as of the last quarter of 2022 revealed that an estimated 1.75 million youth remain unemployed and the figures throw a huge challenge to the Youth Employment Agency (YEA), as a government institution responsible for employment, to rise to the task in dealing with the situation.

YEA has since its inception in November 2006 rolled out policy initiatives and programmes geared towards addressing unemployment among the youth of Ghana irrespective of their social, economic, political, religious and ethnic backgrounds. Though a temporal employment measure, thousands of Ghanaian youth have benefited from these employment modules and several of them have since gained permanent employment at the beneficiary institutions where they were deployed to work.

Despite the existence of traditional modules and programmes, the Agency continues to develop innovations and enter into partnerships with the private sector for job creation and employment avenues in line with its mandate. For example, in recent times, the Agency has introduced new programmes and innovations such as Work Readiness Series and Quick Jobs to provide both mentorship and side jobs for students and workers as a source of additional income.

The governing board is excited about this handbook which outlines YEA, its creation and mandate for all stakeholders and key partners. It also serves as a guide to job seekers on how to access the services of the Agency.



Mrs. Anita Kusi Boateng
Board Chairperson



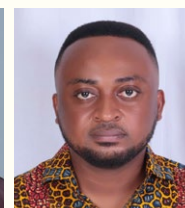
Mr. Kofi Baah Agyepong
CEO, Youth Employment Agency



Bright Wireko Brobbey
Deputy Minister of Employment and Labour Relations



Hon. Martin Adjei Mensah Korsah
Deputy Minister of Local Government and Rural Development



Hon. Vincent Ekow Assafuah Jr.
MP for Tarkwa-Nkwanta and a Human Resource Practitioner



Pius Enam Hadzide
CEO National Youth Authority



Dawuda Ibrahim
Chief Labour Officer

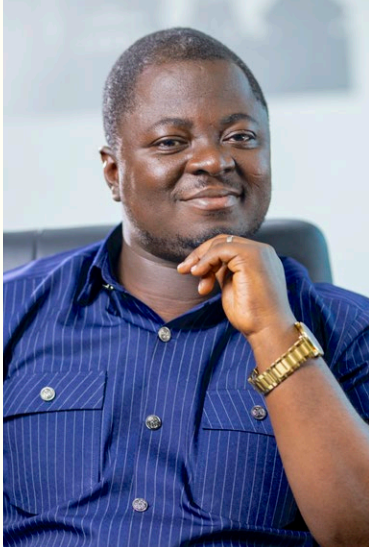


Madam Lawrence Ahema Adams
Representative from the Private Sector



Dr. Eric Yeboah
Representative from the Private Sector

Message from the CEO



Kofi Baah Agyepong
CEO - Youth Employment Agency

A few months at the Youth Employment Agency has revealed a rather robust Agency that has viable and budding potentials, yet untapped. It is an Agency many do not have a full view of its prospects as statutorily-focused on tackling youth unemployment and finding critical solutions through somewhat unorthodox strategies to arrive at its objectives.

It is in concurrence of the foregoing that the Agency seeks to press home every facet of its establishment, structures and achievements. When an institution is born, it is born for an objective. An institution like YEA is no different. The Act that gives it life deliberately constricts the Agency into a fulcrum where all crafty ideas must be developed to save the treacherous deadly canker of youth unemployment.

Missing in this whole chain is that one-shop info-paper that will connect stakeholders, partners, foreign investors, grantors and donors to the Agency with the mandate of solving one of the world's biggest problems. (Youth Unemployment).

Demonstrating such attractive centre of partnership and support-friendly institution is what you will see as profiles, programmes and solid achievements of the Agency.

The story has been great. And great stories are told in style and clarity. Making this brochure is certainly a means to tell that story. The story of exceeding targeted deliverables for 2023 at mid-year: 15,000 Community Police Assistants, 6,000 Community Health Workers, 1,500 Community Prison Assistants, 45,000 Sanitation workers, 6,000 Insurance Agents, 4,000 farm workers, 5,000 entrepreneurship trainees and over 70,000 indirect jobs through partnership with the private sector.

It has been a result-oriented Agency, delivering on huge socio-economic interventions and impacting on hundreds of thousands of young people. So far, in its life-span, the Agency has touched about a million young lives. It has been a springboard for hurdles, a torch in the darkness and a great starter for lots of young people.

While you take a read, reflect on possible avenues to partner, collaborate, assist or contribute to the Youth Employment Agency in delivering its mission of leading the coordination of employment opportunities and creation of jobs for the youth in Ghana in fulfilling its vision of becoming an outstanding Public Sector Agency facilitating and creating sustainable employment opportunities for the youth nationwide.



Alhaji Bashiru Ibrahim
Dep. CEO - Operations



Lydia Atiemo
Dep. CEO - Finance & Admin

The YEA Story

The government of Ghana recognised the problem of youth unemployment and implemented initiatives such as the Skills Training and Employment Placement Programme (STEP) and the Technical, Vocational, and Education Training Policy (TVET). In response to the escalating issue, the National Youth Employment Programme (NYEP) was launched in November 2006, aiming to provide decent employment opportunities and address poverty reduction, healthcare, education and governance.

Youth Employment Agency (YEA) and the Transition

National Youth Employment Programme (NYEP)

To tackle the high rate of youth unemployment, the government built a comprehensive database of unemployed youth across the country. NYEP was contributing to Ghana's sustainable subsequently launched as a stop-gap creation measure. It introduced various employment modules to alleviate youth hardships, taking into consideration social, economic, political, religious and ethnic factors.

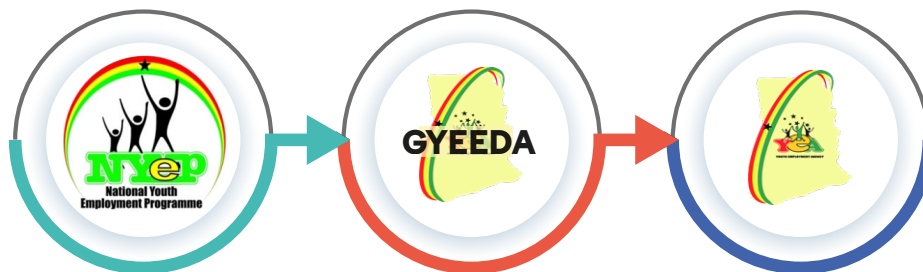
Reforms were carried out to enhance control mechanisms and expand the programme's scope. This led to the transition from the NYEP to the Ghana Youth Employment and Entrepreneurial Development Agency (GYEEDA).

Ghana Youth Employment and Entrepreneurship Development Agency (GYEEDA)

In 2012, the NYEP underwent a review to strengthen its operations to incorporate entrepreneurship. Consequently, it was renamed the Ghana Youth Employment and Entrepreneurial Development Agency (GYEEDA).

Youth Employment Agency as a Public Service Agency

In 2013, management challenges prompted the appointment of an Impact Assessment and Review Committee. The 5-Member Committee recommended the establishment of Youth Employment Agency (YEA) as a public service organisation, backed by a legislative instrument in 2015. Thus, YEA came into existence under the Youth Employment Agency Act 2015, (Act 887) with the mandate to empower the youth between the ages of 15-35 years through job creation to enable them to contribute meaningfully to the sustainable socio-economic development of the nation.





MANDATE

The core mandate of YEA is to oversee the development, coordination, supervision and facilitation of employment for the youth and related matters in Ghana.



VISION

The Agency envisions being an outstanding Public Sector Agency facilitating and creating sustainable employment opportunities for the youth nationwide.



MISSION

The Mission of the Agency is to lead the coordination of employment opportunities and the creation of jobs for the youth in Ghana.

WORKING IN SYNC

SUSTAINABLE DEVELOPMENT GOALS

Pursuing the Sustainable Development Goals (SDGs)

The Sustainable Development Goals (SDGs) are a set of global goals established by the United Nations (UN) to address the most pressing economic, social and environmental challenges facing the world. Youth Employment Agency (YEA) actively integrates the SDGs in its mission to promote youth employment and empower young people.

Here are some of the SDGs that YEA focuses on:

Goal 4 Quality Education

YEA aims to enhance access to quality education and vocational training opportunities for young people, ensuring they acquire the necessary skills and knowledge to thrive in future jobs.

Goal 8 Decent Work and Economic Growth

The Agency is committed to promoting decent work and economic growth by facilitating employment opportunities, fostering entrepreneurship and supporting sustainable businesses that create jobs for young people.

Goal 10 Reduced Inequalities

YEA seeks to reduce inequalities by promoting equal opportunities for all young people, regardless of their background or circumstances, ensuring that they have equal access to employment, training and support services.

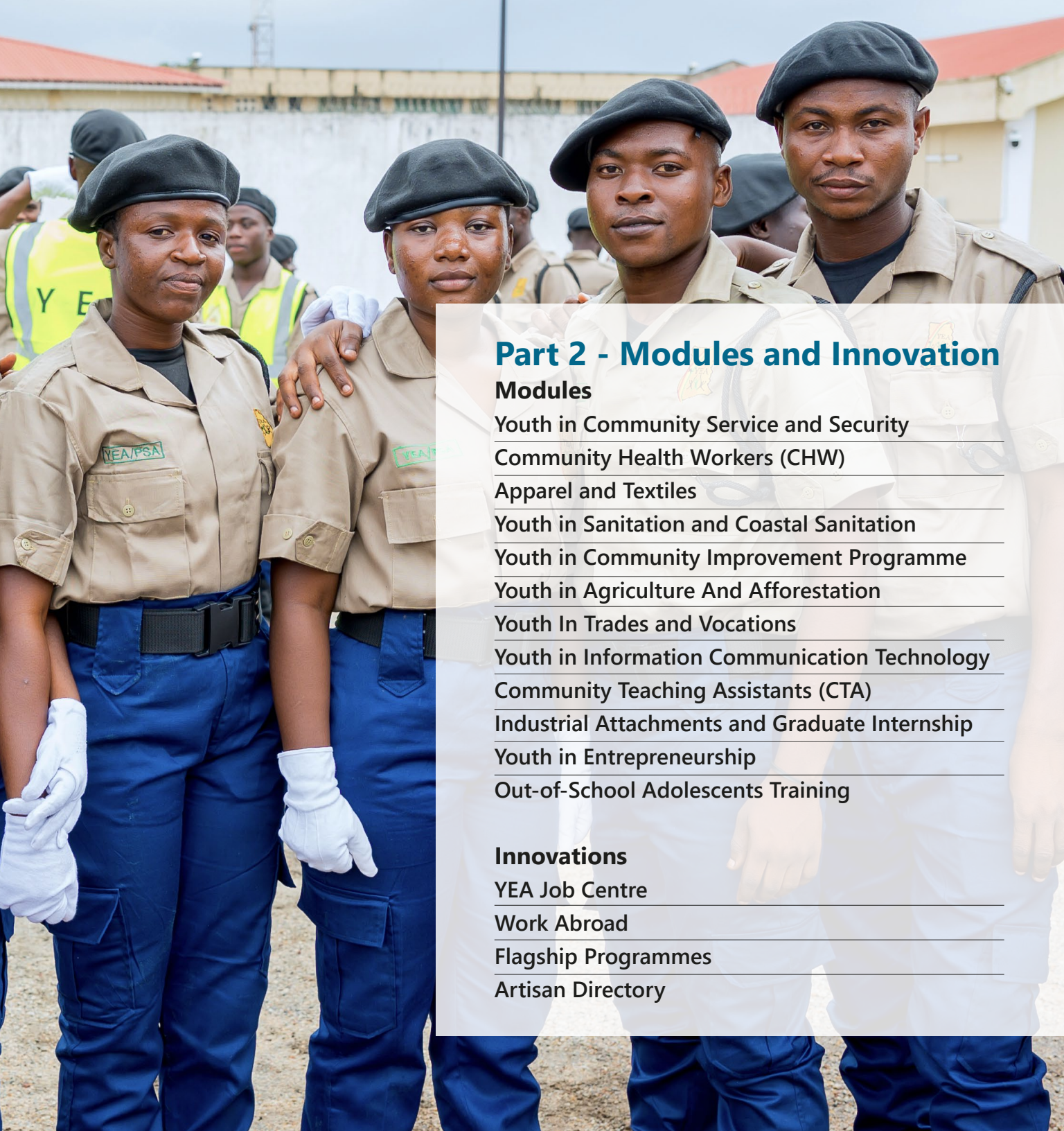
Goal 17 Partnerships For The Goals

YEA actively collaborates with various stakeholders, including government agencies, non-governmental organizations, private sector entities and international development partners, to strengthen partnerships and leverage resources in achieving the SDGs related to youth employment.

Goal 9 Industry, Innovation and Infrastructure

YEA recognises the importance of fostering innovation, promoting sustainable industrialisation and investing in infrastructure development to create an enabling environment for youth employment and economic growth.

At YEA, our dedicated leadership structure is driven by a common goal - to assist Ghanaian youth in acquiring 21st Century skills, securing sustainable jobs and starting, developing and expanding their businesses. Regardless of their geographical locations, our staff share a universal commitment to supporting the entrepreneurial spirit across all communities.



Part 2 - Modules and Innovation

Modules

Youth in Community Service and Security

Community Health Workers (CHW)

Apparel and Textiles

Youth in Sanitation and Coastal Sanitation

Youth in Community Improvement Programme

Youth in Agriculture And Afforestation

Youth In Trades and Vocations

Youth in Information Communication Technology

Community Teaching Assistants (CTA)

Industrial Attachments and Graduate Internship

Youth in Entrepreneurship

Out-of-School Adolescents Training

Innovations

YEA Job Centre

Work Abroad

Flagship Programmes

Artisan Directory

Modules

The Traditional Modules of the Youth Employment Agency refer to the modules that are specifically prescribed by the Youth Employment Agency Regulations, LI. 2231 of 2016.

While Regulation (1a) allows the Agency to develop and implement employment and career development modules to achieve its objectives, Regulation (1b) prescribes specific modules/programmes to be developed and implemented by the Agency.

These programmes classified as the Agency's traditional modules include;

- **Youth in Community Service and Security Module**
- **Community Health Workers Module**
- **Apparel and Textiles Module**
- **Youth in Sanitation and Coastal Sanitation Module**
- **Youth in Community Improvement Programme**
- **Youth in Agriculture and Afforestation Module**
- **Youth in Trades and Vocations Module**
- **Youth in Information Communication Technology**
- **Community Teaching Assistants Module**
- **Industrial Attachments and Graduate Internship Module**
- **Youth in Entrepreneurship Module**
- **Out-of-School Adolescents Training Module**

In compliance with our Legislative Instrument (LI 2231) of 2016, the Agency has performed creditably by implementing a majority of the prescribed modules. Over time, the Agency has provided transitional jobs, vocational skills training and start-up support spread across various modules to the youth of Ghana. Given the successes achieved with the implementation of these programmes, the Agency is encouraged and looking forward to doing more with the support of the Global and Ghanaian communities.

Objectives

Serve as a stop-gap measure for unemployed youth by providing temporary employment opportunities for the youth of Ghana.



Provide an opportunity for the youth to explore various career options.



Provide an avenue for skills development and acquisition.



Provide an opportunity for obtaining work experience to increase employability.



Provide opportunities for career and personal development.



01

Youth in Community Service and Security Module

The Youth in Community Service and Security is a module developed to augment the human resource capacity of Ghana's security agencies in communities. This provides the opportunity for the creation of job opportunities for the unemployed youth of Ghana. This module is implemented in collaboration with the various Security Agencies. These include:

Community Protection Assistants

The Community Protection Assistants (CPAs) programme is designed to engage and equip youth with basic policing skills to provide assistance to the Ghana Police Service and augment the shortfall in personnel. It provides an opportunity for the youth to experience the Police Service and decide on the possibility of pursuing it as a career.



Youth in Fire Service

Youth in Fire Service is rolled out in collaboration with the Ghana Fire Service. The essence of this programme is to engage unemployed youth in various locations in the country to augment the labour force needs of the Ghana Fire Service. The youth engaged in this programme do not essentially participate in extinguishing fires; rather, they assist the Ghana Fire Service in educating the public about effective fire safety and prevention practices.



Prison Officers' Assistants

This is also a collaboration between the Youth Employment Agency and the Ghana Prisons Service as a means of augmenting its staff strength. Beneficiaries in this programme generally assist the Prison Officers in the management of the correctional facilities. However, those with artisanal skills work in the workshops.



Selection Process



Opening Ceremony



Training Process



Passing Out Ceremony



02

Community Health Workers Module

Every country's socio-economic progress depends on the health of its citizens. However, a presentation by the Ghana Health Service (GHS) to the Management of YEA revealed the shortage of medical staff which adversely affects health service delivery in the country. Seeing the opportunity, the Youth Employment Agency launched a scheme to give young people jobs in the health sector in various localities to address the shortage of health professionals in the sector.

This module was therefore designed in collaboration with the Ghana Health Service to provide basic health care services in hard-to-reach communities aimed at achieving Sustainable Development Goal Three (3) “ensure healthy lives and promote well-being for all at all ages”

Since its launch in February 2007, the module has seen slight modifications as a means of enhancing its impact on the community and beneficiaries. These modifications have mainly been in nomenclature, partnerships and targeted end-use: from 2007 to 2012, it was named Health Extension Workers (HEW) in partnership with Ghana Health Service with a focus on providing support services to professional nurses at medical facilities; from 2014 till date, it has been named Community Health Worker Programme to provide basic health care services to residents of the community in their homes.



"I completed senior high in 2021 and have had no financial help to further my education. I heard about the Community Health Workers programme by YEA and GHS so I didn't hesitate to apply and got it. I believe this programme can help me save up some money to fuel my dream of becoming a midwife."

Asabea Beatrice - Akuapem South District



03 Apparel and Textiles Module

This is a skill development programme targeted at training young people in garment and textile production to provide interested youth with the opportunity to be self-employed as well as create employment for other young people. Under the module, some youth are trained in the small-scale production of clothes (i.e. dressmaking/tailoring) while others are trained in the industrial production of clothes in partnership with the private sector. Some other youth are also trained in textile production with a specific focus on batik, tie and dye.



04 Youth in Sanitation and Coastal Sanitation Module

Sanitation, whether coastal or inland, is a major concern to society as a result of its impact on health and the aesthetics of the environment. With fast-growing urban areas characterized by increasing population, there is a high tendency for the production of large quantities of waste.

This situation requires concerted efforts on the part of government and citizens to put in place measures to ensure that waste is regularly cleared and collected. As part of strategies to manage waste in the country, especially urban areas, the Government of Ghana through the Youth Employment Agency and the Metropolitan, Municipal and District Assemblies partnered with Zoomlion Ghana Limited to implement the Youth in Waste and Sanitation Module in 2006.



05

Youth in Community Improvement Programme

This module encompasses all activities that improves social progress through sports, entertainment, social activities and many more. There are two major programmes rolled out under this module. Youth in Elite Sports and the School Support Programme.

Elite Sports

The Agency in collaboration with the National Sports Authority (NSA) embarks on the “Youth in Elite Sports” initiative to recruit unemployed young people to aid in the management of Ghana's sports facilities and general administration academically and practically.

Beneficiaries are placed under:

Pitch Management: Participants are trained and deployed to manage and maintain football fields.

Federation Assistantships: Participants are trained in basic managerial skills in various sporting disciplines to assist the District Sports offices with sports development.

Fitness and Wellness: Participants are trained about healthy eating, exercise and weight control to support gyms and the entire athletic industry.

Coaching and Refereeing: The Appropriate International Sports Federation Level I Sports content is applied in this training. Participants can recognize and nurture young athletes and sports teams after completing the course.

Sports Journalism: Training is done on the fundamentals of broadcasting and sports journalism and can develop abilities in news gathering, radio presenting and broadcasting production after the programme.

School Support Programme

The School Support Programme (SSP) is a collaboration between Youth Employment Agency (YEA) and the Ghana Education Service (GES) to recruit Ghanaian youth to serve as auxiliary staff at the various Senior High Schools in the country. The programme has been instrumental in boosting the staff strength of the various SHSs across the country in the operational areas of Kitchen Assistants and School Guards.



06

Youth in Agriculture and Afforestation

This module aims to empower young people to start their farms and participate in the very lucrative Agricultural Value Chain while also providing them with career options in agriculture. As a response to issues of climate change and rapid deforestation in the country, the Agency partnered with the Forestry Commission to engage unemployed youth in various locations across the country to undertake reforestation, rehabilitation and protection while creating employment. The module was launched in 2018 and recruited beneficiaries with the core function of planting and tending to trees. Over a period of two years, the module contributed to the planting of 67.4 million seedlings which resulted in the restoration of 1,313 hectares of forest cover (Sarpong & Yeboah, 2022).



07

Youth in Trades and Vocations Module

Youth in Trades and Vocations has been introduced to provide a wide array of trades and vocations for the teeming unemployed youth to learn a preferred trade or vocation to secure their future. The module cuts across social and economic considerations for all Ghanaian youth irrespective of their background to learn a trade or vocation to eke-out a living.

Youth in Maritime is one of the programmes rolled out under this module to take advantage of job opportunities in Ghana's Oil and Gas industry. It was rolled out in partnership with the Maritime University to train unemployed youth as technicians to leverage Ghana's local content policy and work in the maritime industry. Beneficiaries are given training in various artisanal areas such as electrical, welding, carpentry, etc.



08

Youth in Information Communication Technology



The 21st century has witnessed technological advancement at an incredible rate and thereby generated new opportunities in the Information Technology sector for the establishment of businesses and job creation. This module is in recognition of these opportunities and sought to train the youth to acquire various skills in the sector including production and repair of ICT equipment like computers and mobile phones, robotics, coding and the development of applications.

09

Community Teaching Assistants Module

The Community Teaching Assistants (CTA) module is in response to the need to fill vacancies in nurseries and basic schools in hard-to-reach communities where trained professional teachers are lacking. The objective is to create opportunities for a pool of young men and women with at least Second Cycle level education to help deliver pre and basic school level educational services in rural areas.

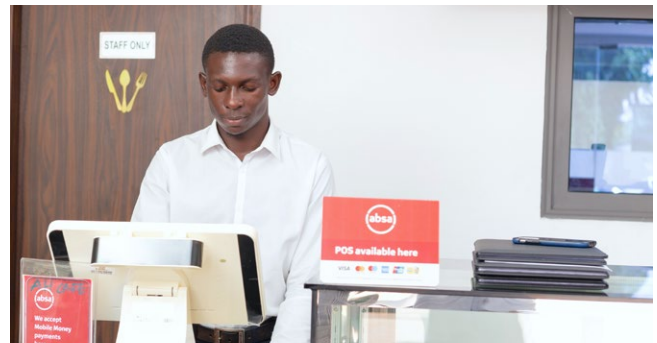
Under this module is Arabic Instructors, introduced by the Agency in response to the need to promote and whip up the interest of the youth in the Arabic Language as an examinable subject by the Ghana Education Service (GES) at the Basic Education Certificate Examination (BECE) and the West African Senior School Certificate Examination (WASSCE) Levels.



10 Industrial Attachments Module

The Paid Internships and Industrial Attachment module as the name suggests is tailored to cushion students on vacation during their internship and attachments to acquire the requisite knowledge and skills in their field of study. Having acquired competency in a particular discipline in school or college, the individual is exposed to the real work environment where they put into practice the knowledge and skills acquired in school.

The module also serves as a training ground for graduates from tertiary institutions to receive the relevant years' experience during the Two-Year Engagement service with the benefactor organization to meet the eligibility criteria to make them employable.



11 Youth in Entrepreneurship Module

This module is intended to assist the youth with unique business propositions within the Agency's mandated age bracket to enable them to establish businesses that have the potential of creating employment. The Agency is expected to provide both financing and technical assistance to ensure the growth and sustainability of the proposed business venture.

12 Out-of-School Adolescents Training Module

This module is focused on youth below employable age who are for one reason or the other no longer in formal education. The module aims to enrol such individuals in training programmes that would make them employable by the time they enter the employable age bracket.

Community Protection Assistants ON DUTY



"I completed SHS in 2011 and was unemployed. I joined the Youth Employment Agency in 2017 as a CPA at Breman Essiam Police Station under the Ajumako District Police. Through YEA I have been able to join the Ghana National Fire Service."
Dennis A. Doughan - Ajumako District

Community Health Workers ON DUTY



Prison Officers' Assistants ON DUTY



"I am an SHS graduate who was home and had nothing doing. One evening I was told by my father about an opening at YEA to be recruited as a Prison Officers' Assistant. I immediately applied and was shortlisted for the programme. With the dedication and hardwork during the training at Ankaful, I was awarded the best new officer at the time."
Adelaide A. Brefo - Greater Accra, Ashaiman

The background of the slide is a dark, textured surface with a complex network of glowing, multi-colored lines and points. These lines form various geometric shapes, primarily triangles and polygons, in shades of yellow, green, blue, and red. The overall effect is reminiscent of a molecular structure or a digital network map.

The INNOVATIONS

*YEA's effort to improve online capabilities
and offerings in the area of services,
mobility, engagement and security*



Typically in the life of all progressive organizations, the Management and Board of the Agency undertook yet another review of its operations and based on the feedback, decided to further expand its operations albeit within the ambit of YEA Legislative Instrument to introduce new sets of programmes.

The motive for this new direction is to become more effective and efficient in the application of its scarce resources and to serve its stakeholders (Youth of Ghana) and Partners better.



THE YEA JOB CENTRE

Connecting the youth to job opportunities



YEA job Centre is an innovation of YEA that leverages the use of digital tools to support conventional efforts at job creation, facilitation and capacity building for the Ghanaian youth.

The Centre provides top-notch recruitment and grooming services for job seekers, especially the youth and aims to be a one-stop platform for job seekers and employers in the country.

Currently,

YEA job Centre has over 700 employers with over 40,000 young people registered to either look for work or skill upgrades.

Objectives

- **Position the Ghanaian youth to be competitive in the labour market through skills training, job matching, guidance and advisory services.**
- **Create a pool of well-groomed labour force for companies to get the best talents.**
- **Build and maintain strategic partnerships to provide sustainable employment opportunities for the youth.**



"As every HR will attest, recruitment is a hectic process. YEA Job Centre has given the solution to this problem at zero cost. This is where a team takes responsibility of the recruiting stages and the employer selects the shortlisted. This has saved me a lot of time and so far, has provided us with 12 great employees. I recommend a partnership with YEA Job Centre to other companies."
Razak - HR, Finance Administrative Manager Mircofinance Company





The Online Portal/Website

This website, **yeajobcentre.gov.gh** allows employers to post jobs and job seekers to surf for vacancies. This employer / job seeker interface is flexible and operates on both web and smart devices thus making it versatile and easily accessible to all. The AI within this system interacts in real-time with job seekers, especially on jobs they are matched. There are also online chat systems and call centres to support its operations.



The Walk-in Centre

These are physical offices located in all regions with trained and well-groomed staff to provide a face to face support for job seekers and employers.



The Training Hub

The platform allows job seekers to take both virtual and physical training. The aim is to allow the youth to undertake skills upgrade training, grooming and to interact with the online job market.



"A job vacancy on YEA website was recommended by a friend to me. I was skeptical about applying at first because of many misconceptions about YEA but finally decided to give it a try. Immediately I received a response and was called for an interview. I qualified for the position that was advertised. Without doubt, I confidently recommend YEA as the best recruiting Agency and urge people to go on their website to apply."
Abena Tagoe Arhin - HR, New Haven Garment Ltd.

YEA JC in Action



Job Fair 2020



INZAG Project



YEA-NIC Insurance Agents Training and Employment Launch



GIZ-YEA Job Fair in 2021



JOB CENTRE Launch in 2019

Garment and Apparel Module Launch in Kumasi





WORK ABROAD PROGRAMME

The Work Abroad Programme (WAP) is an innovative intervention by YEA to harness international opportunities for jobs, internships and training for the youth of Ghana.

Objectives

- Promote safe, regular and orderly avenues for labour migration.
- Assist potential migrants make informed positive choices through the provision of information, guidance and support.
- Reduce the effect of poverty and social exclusion among the vulnerable youth in Ghana.
- Bring together government, stakeholders and civil society to establish mechanisms that balance their various interests and address the needs of the youth of Ghana.
- Preserve the dignity and security of the working Ghanaian youth while abroad.
- Enable beneficiary youth to obtain exposure and employable skills for future job prospects.
- Guide and offer legal and civic support services to quicken their integration in the host country.
- Contribute to the establishment of a comprehensive database on migration.
- Foster an effective and seamless reintegration of beneficiaries into Ghana.

Periodic & routine monitoring of work conditions

To ensure that youth who, through this programme, travel abroad to work are treated well, WAP monitors beneficiaries through the processes below:

- Registration with Ghana's embassies/foreign missions abroad.
- Liasing with Ministry of Foreign Affairs & Regional Integration requesting a contact person to be an eye on the migrants abroad.
- Virtual monitoring, where tracking systems are available and they can easily contact us.
- Quarterly request for monitoring reports on the performance & welfare of migrants.

Reintegration of Returning Youth

The Agency would take active steps to secure jobs with partners and explore entrepreneurship opportunities towards reintegrating returnees.



FLAGSHIP PROGRAMMES



Flagship Programmes

This concept thrives on harnessing local resources and potential in developing region-specific interventions for addressing youth unemployment. By way of leveraging the competitive advantages of each region, the agriculture sector remains indispensable. As a result, the regional flagship programmes present a relatively sustainable venture where the unique advantages of each region are carefully and thoroughly explored to the advantage of Ghanaian youth.

The concept focuses on developing programmes that would engage at least fifty-thousand (50,000) youth in projects that would create sustainable jobs and as well serve as exit options for beneficiaries exiting some of the traditional modules.

Flagship Phase I (Pilot): Maize Production Project in Branam, Wenchi

The initiative commenced with a pilot of maize cultivation on a 250-acre farmland at Branam, located within the Wenchi municipality in the newly created Bono Region, to train 100 young farmers. The project started from July 2019 to January 2020, undergoing various phases, such as land preparation, beneficiary recruitment, farmer business school, planting, post-planting, harvesting and storage.

The outcome of the PILOT

1. Youth under the module have obtained skills in proper agronomic practices and farm management through the Farmer Business School.
2. Beneficiaries have had on-farm and practical experience in the management of maize farms.
3. The project provided income and numerous employment opportunities for inhabitants of the project community and their surroundings.
4. Produce from the project was supplied to the Buffer Stock Company, which also contributed to reducing food insecurity in the country.



ARTISAN DIRECTORY





The Artisan Directory is an integrated skill development and market facilitation programme that seeks to train the youth in different artisanal skill areas and also links these young artisans to prospective clients via a digital platform (Mobile App).

The goal for the introduction of this programme is the creation/facilitation of jobs for the youth through employable skills development, entrepreneurship support (start-ups) and market access for artisanal services in Ghana and beyond.

The Artisan Directory Promise:

- **Credible and Secured Artisans Market (Platform).**
- **Convenience;** find Artisans right where you are with the click of a button on your phone.
- **Reduced Search Time for Artisans;** saves time in your search process.
- **Professional & Reliable Artisans;** Well-trained, reliable and well behaved.



Training

All prospective Beneficiaries will be required to submit themselves to be trained and certified under the guidance of the Technical and Vocational Education and Training Service (TVET).



Entrepreneurship Support

Youth trained under this programme would not be required to buy their tools because they will be provided by the Agency at no cost to them.



Market Facilitation

Beneficiaries of this programme would not have to worry about where to find clients because the Artisan Directory App has been set up purposely to find, manage and make clients available to them.



Target Market

Estate Developers, Construction firms, Facility Management firms, Mining and Petrochemical Industry Firms, Educational & Health Facility Managers and Individual Households.



Skill Areas Under Focus

Brick Production, Brick Laying, Masonry, Carpentry/Woodworks, Tiling, Plumbing, General Electricals, Plasterboard Installation, Landscaping, Interior Decor, Steelworks, Aluminum Fabrication, Painting works, Beauty Care Skills such as Dressmaking, Hairdressing and Cosmetology among others.



Expected number of Beneficiaries

The Agency is targeting to recruit, train, support and make about twelve thousand (12,000) young artisans in various fields available to the consuming public by December, 2023.



Funding Sources

YEA relies on various funding sources to support its programmes and initiatives aimed at empowering Ghanaian youth. These funding sources include:

Government Funding

The Agency is funded by the government of Ghana. As a public service organisation, the Agency is allocated a budget from the central government to implement its youth empowerment programmes and services. Government funding plays a vital role in sustaining the operations of YEA and enabling it to create employment opportunities for the youth.

International Donors and Development Partners

YEA collaborates with International Donors and Development Partners who provide financial assistance to support its initiatives. These partners include Bilateral and Multilateral Organisations, Foundations and Non-Governmental Organizations (NGOs) that share a common vision of youth empowerment and socio-economic development. Through these partnerships, YEA gains access to additional funding resources, technical expertise and capacity-building opportunities.

Corporate Partnerships and Sponsorships

YEA actively seeks partnerships with private sector companies and organisations to secure funding for its programmes. These partnerships can take the form of corporate sponsorships, donations or in-kind contributions. Corporate entities that align with YEA's mission and objectives also provide financial support, resources, mentorship or internship opportunities for youth participants, enhancing the overall impact of the Agency's initiatives.

Grant Funding

YEA explores opportunities to secure grant funding from national and international grant-making institutions. Grants can be obtained through competitive applications and proposals, with specific focus areas aligned with the Agency's youth empowerment goals. Grant funding enables YEA to implement specialized projects, research initiatives or pilot programmes that address emerging challenges and opportunities in the field of youth employment.



Part 3 - Key Partnerships

Participating with YEA

Partnership with Non-Governmental Organizations (NGOs)

Engaging with Private Sector Entities

Cooperation with International Development Partners

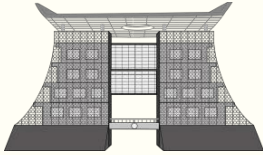
Participating with YEA



The Youth Employment Agency (YEA) recognises the importance of collaborating with external entities to effectively implement its programmes and initiatives. Contracting for YEA provides an opportunity for organisations and individuals to contribute their expertise and resources toward youth empowerment in Ghana. Through a transparent and competitive process, YEA selects suitable contractors who align with its objectives and possess the necessary skills and capabilities. As a contractor for YEA, you can be involved in various projects and activities that directly impact the lives of young people. YEA ensures that contracting arrangements adhere to best practices, promoting fairness, accountability and value for money. Joining as a contractor enables you to contribute to the Agency's mission and make a tangible difference in youth employment outcomes.

Key Partners





Collaboration with Government Agencies

YEA recognises the importance of collaboration with Government Agencies to maximize the impact of its initiatives. By partnering with government agencies, YEA leverages their expertise, resources and networks to create a more comprehensive and effective support system for individuals. This collaboration involves sharing information, aligning goals and working together to develop and implement policies and programmes that promote youth empowerment and entrepreneurship.



Partnership with Non-Governmental Organizations (NGOs)

YEA values the significant contributions made by Non-Governmental Organizations (NGOs) in promoting social and economic development. Collaborating with NGOs allows YEA to tap into their specialised knowledge, on-ground presence and community networks. These partnerships enable YEA to reach a broader audience, leverage diverse expertise and enhance the effectiveness of its programmes and services. Together, YEA and NGOs work towards empowering individuals and fostering sustainable entrepreneurship.



Engaging with Private Sector Entities

By engaging with private sector entities, including Businesses, Corporations and Industry Associations, YEA aims to foster a conducive environment for entrepreneurship and establish mutually beneficial relationships. These partnerships may involve mentorship programmes, access to funding and resources, internships and networking opportunities. Through such collaborations, YEA bridges the gap between aspiring entrepreneurs and the private sector, enabling knowledge transfer and creating avenues for growth and success.



Cooperation with International Development Partners

YEA acknowledges the importance of international cooperation in achieving its objectives on a global scale. Collaborating with International Development Partners, such as Multilateral Organizations, Donor Agencies and Foreign Governments, allows YEA to benefit from their expertise, resources and best practices. These partnerships facilitate knowledge exchange, capacity building and the implementation of innovative solutions to address youth empowerment and entrepreneurship challenges. These collaborations are essential for fostering innovation, driving economic growth and creating a sustainable future for the youth.



YEA-International Collaborations



YEA and Ghana Police Service



YEA-International Collaborations



YEA and Ghana Prisons Service



YEA and UNIJAY Garment and Textiles Project



YEA and Ghana Education Service



Part 4 - Engaging with YEA

Accessing YEA's Programmes and Services

Application and Selection Process

Rights and Responsibilities of Beneficiaries

Grievance Mechanism

YEA Locations



How to Access YEA's Programmes and Services

YEA offers various programmes and services aimed at promoting engagement and providing support to individuals. Accessing these programmes and services is straightforward and follows a streamlined process.

General Eligibility Criteria

To be eligible for YEA programmes and services, individuals need to meet certain criteria. These criteria may vary depending on the specific programme or service. Generally, eligibility is based on factors such as age, educational qualifications, experience and any specific requirements outlined for each programme or service.

Application and Selection Process

To participate in YEA programmes, individuals are required to submit an application form. The application form will typically include personal details, relevant qualifications and a statement of interest (if applicable). Additionally, applicants may be asked to provide supporting documents, such as CVs, academic transcripts or recommendation letters and trade certificates.

The selection process involves reviewing the applications and assessing the suitability of candidates based on predetermined criteria. This process may include interviews, assessments or reference checks. The selection committee will carefully evaluate each application and select candidates who demonstrate the potential to benefit from and contribute to the specific programme or service.

Selection Process



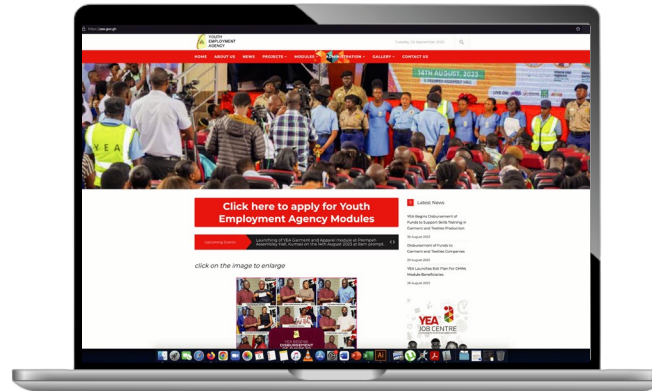
Rights and Responsibilities of Beneficiaries

Once selected, beneficiaries of YEA programmes and services are entitled to certain rights and have corresponding responsibilities. These rights may include access to necessary resources, mentorship, training and opportunities for personal and professional development. Beneficiaries are expected to actively participate, contribute positively and adhere to the guidelines and rules set forth by YEA.

Grievance Mechanism

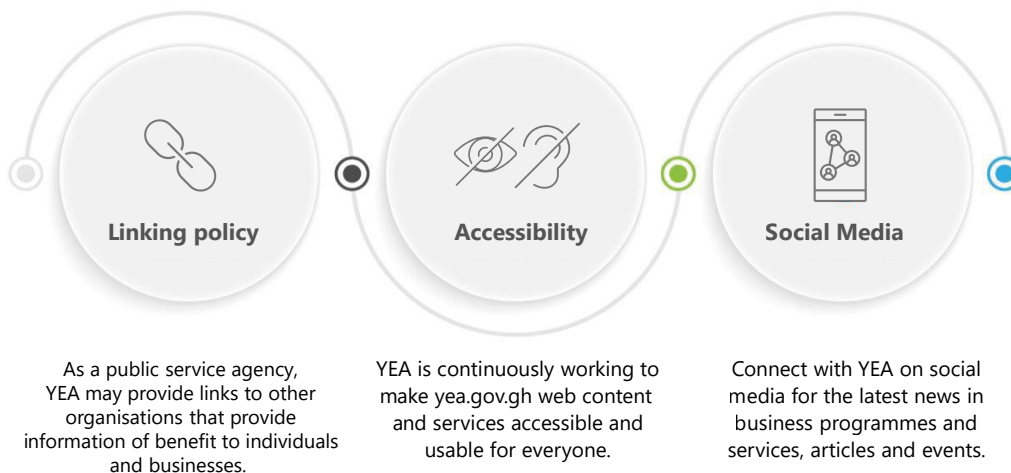
The Agency is committed to ensuring a fair and transparent process for addressing any grievances or concerns raised by beneficiaries. A grievance mechanism is in place to provide a platform for beneficiaries to voice their grievances, seek resolutions and receive appropriate support. Beneficiaries can access this mechanism by following the established channels of communication provided by YEA.

The YEA Website



About the **yea.gov.gh** website

yea.gov.gh website serves as the official online platform for the Agency. It is designed to provide comprehensive information and resources to both job seekers and potential employers. The website serves as a one-stop hub where individuals can access various services, including job listings, application forms, programme details and updates on YEA initiatives. It aims to streamline the process of connecting young individuals with employment opportunities and facilitating their overall professional development. With its user-friendly interface and up-to-date information, yea.gov.gh is an essential tool for navigating the diverse programmes and services offered by the Youth Employment Agency.



Target Beneficiaries

The primary beneficiaries of YEA's programmes and services are Ghanaian youth between the ages of 15 and 35 (38.2% of the population). This demography represents a significant portion of the population facing unemployment challenges and seeking opportunities for economic empowerment. YEA targets youth of various level of education, recognising that different segments of the youth population require tailored interventions. The Agency aims to reach vulnerable youth, including those in rural areas, Persons With Disabilities (PWDs) and marginalised groups, ensuring inclusivity and equal access to its programmes. By prioritising the needs of its target beneficiaries, YEA strives to make a meaningful impact in reducing youth unemployment and promoting social and economic development in Ghana.



Employee Life

YEA promotes work-life balance and encourages employee engagement through various initiatives, such as training programmes, team-building activities and recognition schemes. Joining YEA team means becoming part of a dedicated workforce committed to addressing youth unemployment and creating sustainable opportunities for the future.



Our team comprises:

Programme Managers who oversee the design, implementation and evaluation of various youth employment programmes and initiatives.

Employment Specialists play a crucial role in identifying employment opportunities for young people, conducting job placements and providing career guidance.

Financial Analysts manage budgets, track expenditure and ensure financial accountability.

Communication and Marketing Specialists promote programmes, engage with stakeholders and raise awareness about the Agency's initiatives.

Monitoring and Evaluation Experts are responsible for assessing the impact and effectiveness of YEA's programmes and policies.

IT and Technology Professionals skilled in IT infrastructure, software development, database management and cybersecurity support the Agency in leveraging technology to enhance operational efficiency and data management.

Human Resources Specialists handle recruitment, employee relations, performance management and training and development.

Entrepreneurship and Business Development Experts aim to foster entrepreneurship among young people.



Inclusivity

Regulation 6(a & b) of LI. 2231 places a responsibility on the Agency to ensure that the needs of Persons With Disabilities (PWDs) are considered in the development of modules and where necessary a special module could be developed for Persons With Disabilities (PWDs). To operationalize this requirement, the Agency has established a unit for Gender and Persons With Disability whose duty it is to ensure that modules/programmes comply fully with this regulation to pass for implementation. Beyond setting up the Unit, Management has further instituted a 30% quota reserved for the vulnerable group to be able to receive placement into our programmes.



YEA Locations

Head Offices

Metropolitan, Municipal and District Offices

GHANA

Accra

Head Office

Office	Location
Head Office	Liberation Towers, Castle Road, Ridge, Accra
Head Office Annex	Behind Dolly Memorial School, Labone, Accra

Greater Accra

District Name	Location
Ningo Prampram	Ningo Prampram Zonal
Kpone Katamanso	Yellow Sign Board, Michael Camp
Ada East	Ada East Municipal Assembly,
Ashaiman	Ashaiman Municipal Assembly
Ga South	Ga South Municipal Assembly, Galilea Market
Ladma	Ladma Zonal Council, El-wak
Okaikwei North	Okaikwei North Zonal Council, Abeka
Ablekuma Central	Ablekuma Central Municipal Assembly, Salvation School
Ablekuma North	Ablekuma North Municipal Assembly, Dansoman Sharp Curve
Shai Osudoku	Shai-Osudoku Municipal Assembly, Dodowa
Ayawaso West	Ayawaso-West Municipal Assembly, Dzorwulu
Ada West	Ada West,
Ga Central	Ga Central Zonal Council, Chantan
Klottey Korley	Klottey Korley Municipal Assembly, Kwame Nkrumah Circle
La NMMA	La Nkwantanang Madina Municipal Zonal Council,
Ga East	Ga East Municipal Assembly, Abokobi
Ledzorkuku	Ledzorkuku Municipal Assembly, First Junction
Ayawaso East	CDR, Nima
Tema Metro	Tema Metro Municipal Assembly, Com. 1
Adenta	Adenta Municipal Zonal Council,
Ayawaso Central	Ayawaso Central Municipal Assembly, Caprice
Ga West	Ga West Municipal Assembly, Amasaman

Oti

District	Location
Nkwanta North	Ghana Education Service District Office -Kpassa
Nkwanta South	Municipal Assembly Office - Nkwanta
Kejebi District	District Assembly - Kejebi
Jasikan	Municipal Assembly Office - Jasikan
Biakoye	Community Center - Nkonya
Krachi East	YEA Regional Office - Dambai
Krachi Nehurunuru	G.E.S Office - Chinderi
Krachi West	Nuhu Assembly – Kete Krachi

Savannah

District	Location
Bole	District Assembly Premises - Bole
Sawla/Tuna/Kelba	District Assembly – Sawla
Damango Municipal	Regional Directorate – Damango
North Gonja District	Daboya Town
Central Gonja	District Assembly – Buipe
North East Gonja District	District Assembly – Kpalbe
East Gonja	District Assembly - Salaga

Central

District	Location
Upper Denkyira East	Upper Denkyira East Assembly - Dunkwa Offin
Upper Denkyira West	District Assembly – Denkyira Obuasi
Twifo Atti-Morkwa	Twifo Atti-Morkwa District Assembly - Praso
Hemang Lower Denkyira	District Assembly Office- Hemang
Komenda Edina Eguafio Abirem	District Assembly – Edina Eguafio Abirem
Cape Coast Metropolitan	Metropolitan Assembly - Kotokraba
Abura – Asebu Kwamankese	District Assembly Office - Abura – Dunkwa
Assin South	District Assembly -Daman
Assin Central Municipal	District Assembly Office – Assin Fosu
Assin North	District Assembly - Breku
Mfantseman Municipal	Mfantseman Municipal - Saltpond
Adjumako	District Assembly Office - Adjumako
Asikuma Odobeng Brakwa	District Assembly - Assikuma
Ekumfi District	District Assembly - Ekumfi
Gomoa West	District Assembly - Apam
Effutu Municipal	Effutu Municipal Assembly - Winneba
Gomoa Central	Afransi District Assembly – Gomoa Afransi
Agona West	Municipal Assembly - Agona Swedru
Agona East	District Assembly – Agona Duakwa
Awutu Senya East Kasoa	District Assembly – Kasoa
Awutu Senya West	District Assembly – Bawjiase
Gomoa East	District Assembly - Potsin

Western North

District	Location
Sefwi-Wiawso	Municipal Assembly – Sefwi-Wiawso
Bibiani Ahaso Bekwai Municipal	Municipal Assembly – Bibiani
Aowin	Municipal Assembly – Enchi
Juaboso	District Assembly – Juaboso
Bodi	Near The Taxi Station – Bodi
Akontombra	Akontombra District Assembly Office – Akontombra
Suaman	Nadmo Building – Dadieso
Bia West	Bia West District Assembly Office – Essam
Bia East	Behind Shell Filling Station – Adabokrom

Upper East

District	Location
Bongo	Bongo District Assembly Block B – Bongo
Bolgatanga Municipal	Municipal Assembly Office – Bolgatanga
Bolgatanga East District	District Assembly – Zuarungo
Nabdam District	Old District Assembly Office – Nangodi
Talensi District	Old District Assembly – Tongo
Kasena Nankana District	Navrongo Lorry Station (Old Court) – Navrongo
Kasena Nankana West District	In Frint Of The New District Assembly Office - Paga
Builsa North Municipal	Ambulance Service Building – Sandema
Builsa South District	Behind Builsa Community Bank – Fumbisi
Bawku West District	District Assembly – Zebilla
Binduri District	Old Assembly Building With Health Directorate – Binguri
Bawku Municipal	Bawku Municipal Assembly – Bawku
Pusiga District	District Assembly Block – Pusiga
Garu District	Garu District Assembly Bulding – Garu
Tempane District	District Assembly Building - Tempane



Northern

District	Location
Gushiegu Municipal	District Assembly Office (Annex) - Gushegu
Karaga	District Education Office
Kpandai	District Assembly Office, Area Council Office
Kumbungu	Former Revenue Office At The Taxi Station -Kumbungu
Mion	Old District Assembly Office
Nanton	Near The District Assembly Office
Nanumba North Municipal	District Assembly Office
Nanumba South	District Assembly Office With Nadmo Together
Saboba	District Assembly Office
Sagnarigu Municipal	In The Same Building With Gea Adjacent Ges Office
Savelugu Municipal	Ict Centre, Close To NHIS Office- Savelugu
Tamale Metro	Near Kukuo Market (Temperal Office)
Tatale	District Assembly Office
Tolon	District Assembly Office
Yendi Municipal	Near Agric Office Or Abassi Jhs- Yendi
Zabzugu	District Assembly Office (Annex)- Zabzugu

Ahafo

District	Location
Asumfo South	Asomafo South District Assembly - Kukuom
Tano North	Municipal Health Directorate - Duayaw Nkwanta
Tano South	Immigration Service Office (Near Total Filling Station) – Bechem
Asutifi South	Old Assembly – Hwidiem
Asutifi North	District Assembly – Kenyasi
Asunafo North	Municipal Assembly Hall - Goaso

Western

District	Location
Sekondi	Municipal Assembly – Sekondi
Shama	District Assembly – Shama
Wassa East	Daboase District Assembly – Daboase
Ahanta West	Municipal Assembly – Agona Nkwanta
Elmbelle	District Assembly – Eziana
Nzema East	District Assembly – Axim Bankyem
Tarkwa Nsuaem	Municipal Assembly – Tarkwa
Jomoro	District Assembly – Jomoro
Prestea Huni Valley	Municipal Assembly – Prestea
Amenfi East	District Assembly - Amenfi
Amenfi West	Amenfi West District Assembly – Amenfi
Amenfi Central	District Assembly – Amenfi
Effiakuma	Traffic Light After Roman Church –
Kwesimintsim Municipal Assembly	Kwesimintsim

Eastern

District	Location
Abuakwa North	Local Council Building – Osiem - Abuakwa North
Abuakwa South	Abuakwa South Municipal Assembly - Kyebi
Achiase	Akim Swedru Court Building
Akyemansa	Zoomlion Office - Ofoase Ayerebi
Asuogyaman	District Assembly - Akosombo
Atiwa East	Health Insurance Facility - Anyinam
Atiwa West	Kwabeng Local Council - Kwabeng
Asene Manso Akroso	District Assembly - Akroso
Ayenuano	Kraboa Coltar District Assembly - Coltar
Akuapem North	Akuapem North Municipal Assembly – Akropong
Akuapem South	Akuapem South Municipal Assembly - Aburi
Birem Central Municipal	Birem Central Municipal Assembly - Oda
Birem South	Birem South Municipal – Akyem Swedru
Birem North Municipal Assembly	Birem North District Assembly - New Abirem
Denkyembour	Denkyembour District Assembly - Akwatia
Fanteakwa North	Fanteakwa North District Assembly Begoro
Fanteakwa South	Fanteakwa South District Assembly - Ossino
Kwahu East	Kwahu East District Assembly - Abetifi
Kwahu South	Kwahu South District Assembly - Mpraeso
Kwahu West	Kwahu West Municipal Assembly - Nkwakaw
Kwahu Afram Plains North	District Assembly – Donkokrom
Kwahu Afram Plains South	Post Office – Tease
Lower Manya Krobo Municipal	Lower Manya Krobo Muinicipal Assembly – Krobo Odumase
Upper Manya Krobo District	Upper Manya Krobo District Assembly Asesewa
Yilo Krobo	Yilo Krobo District Assembly - Somanya
New Juabeng North	New Juabeng North District Assembly – Effiduase
New Juabeng South	New Juabeng South Municipal Assembly - Koforidua
Nsawam Adoagyiri	Nsawam Adoagyiri Municipal Assembly – Nsawam
Suhum	Suhum Municipal Assembly - Suhum
West Akim	West Akim Municipal Assembly - Asamankese
Kwaebebirem	Kwaebebirem Municipal Assembly - Kade
Upper West Akim	Upper West Akim District Assembly – Adeiso
Okere	Okere District Assembly - Adukrom

Bono

District	Location
Sunyani East	Municipal Assembly
Sunyani West	Sunyani West Municipal Assembly - Odumase
Brekum	Brekum Urban Council
Brekum West District	Post Office Building – Jinjini
Jaman South Municipal	Jaman South Municipal Assembly – Drobo
Jaman North District	Jaman North District Assembly - Sampa
Banda	Banda Ahenkro District Assembly
Tain	Tain District Assembly - Nsawkaw
Wenchi Municipal	Wenchi Municipal Assembly - Wenchi
Dormaa East District	Dormaa East District Assembly - Wamfie
Dormaa Central Municipal	Dormaa Central Assembly - Dormaa Ahenkro
Dormaa West District	Dormaa West District Assembly - Nkrankwanta

North East

District	Location
Chereponi	District Assembly Office
Mamprugu	District Assembly Office
West Mamprusi	District Assembly Office
Mamprugu Moagduri	District Assembly Office
East Mamprusi Municipal	District Assembly Office
Bunkpurugu	District Assembly Office
Yunyoo	District Assembly Office

Upper West

District	Location
Wa Municipal	Regional Coordinating Council Block B - Wa
Nadowli District	District Assembly Block - Nadowli
Jirapa	Municipal Assembly - Jirapa
Nandom	Adjacent The Municipal Assembly Block - Nandom
Lawra Municipal	District Assembly Block - Lawra
Lambussie District	District Assembly - Lambussie
Daffima Bussie Issa	Issa District Assembly Block - Issa
Wa East	Funsi District Assembly Block - Funsi
Sisala East	Tumu District Assembly Block - Tumu
Sisala West	Opposite District Assembly - Gwollu
Wa West District	Adjacent The District Assembly Block - Wechiau

Volta

District	Location
Hohoe Municipal	Municipal Assembly - Hohoe
Kpando	Municipal Assembly Building - Kpando
North Dayi	Municipal Assembly Building - Dayi
Afadjato South	Municipal Assembly Building - Afadjato
South Dayi	Municipal Assembly Building
Ho West	Municipal Assembly Building
Ho Central	Municipal Assembly
Agortime Ziope	Municipal Assembly
Adaklu	Municipal Assembly
Ketu North	Municipal Assembly
Ketu South	Municipal Assembly
Keta	Municipal Assembly
Anloga	Ministry of Agric
Akatsi North	Non-formal Education Building
Akatsi South	Municipal Assembly
South Tongu	Municipal Assembly
North Tongu	Municipal Assembly
Central Tongu	Adidome Farm Institute

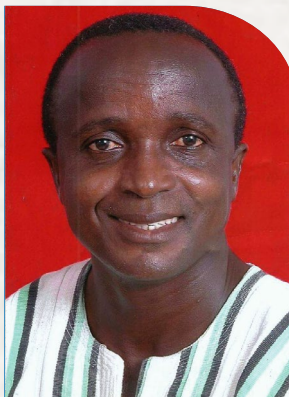
Ashanti

District	Location
Old Tafo Municipal	Municipal Assembly - Old Tafo
Adansi Asokwa	District Assembly - Fomena
Adansi North	District Assembly - Fomena
Adansi South	New Adubease District Assembly - New Edubiase
Akrofuom	District Assembly - Akrofuom
Afigya Kwabre North	Boamang Old District Assembly - Boamang
Afigya Kwabre South	After Kodie Total Filling Station - Kodie
Ahafo Ano North Municipal	Ahafo North Municipal Assembly - Tepa
Ahafo Ano South	Mankranso District Assembly - Mankranso
Ahafo Ano South West	Mankranso District Assembly Room 17
Amansie Central	District Assembly - Jacobu
Amansie West	Amansie West Assembly - Manso
Asante Akim Central Municipal	Asante Akim District Assembly Office - Konongo
Asante Akim North Municipal	District Assembly - Agogo
Asante Akim South Municipal	District Assembly - Juaso
Asokore Mampong Municipal	Asokore Mampong Municipal Assembly - Asokore Mampong
Asokwa Municipal	Asokwa Municipal Assembly - Asokwa
Atwima Kwanwoma	Twedie
Atwima Mponua	District Assembly - Nyinahin
Atwima Nwabiagya Municipal	District Assembly - Nkawie
Atwima Nwabiagya North	District Assembly - Barekese
Bantama Sub-metro	Sub-metro Office Bantama
Bekwai Municipal	Municipal Assembly - Bekwai
Bosome-Freho	District Assembly - Asiwa
Bosomtwe	Municipal Assembly - Kuntanase
Ejisu	Municipal Assembly - Ejisu
Juabeng Municipal Assembly	Ejisu Municipal Assembly - Ejisu
Ejura-Sekyedumase Municipal	District Assembly - Ejura
Sekyere Kumawu	District Assembly - Kumawu
Kwabre East	Mamponteng
Nhyiaeso Sub-metro	Nhyiaeso Sub-metro Office - Fankylenebra
Kwadaso Municipal	Kwadaso Old Sub-metro - Kwadaso
Mampong Municipal	Municipal Assembly - Mampong
Manhyia Sub-metro	Abis Park - Ash Town
Obuasi Municipal	Municipal Assembly - Obuasi
Obuasi East	Obuasi East District Assembly - Obuasi
Offinso North	Akomadan District Assembly - Akomadan
Offinso South	Offinso Municipal Assembly - Offinso
Oforikrom Municipal	Municipal Assembly - Oforikrom
Sekyere Afram Plains	District Assembly - Drobonso
Sekyere Central	Sekyere Central District Assembly - Nsuta
Sekyere East	Sekyere East District Assembly - Efiduase
Sekyere South	Sekyere South District Assembly - Agona
Suame	Suame Municipal Assembly Office - Suame Magasin
Subin Sub-metro	Subin Sub Metro Office - Nhyiaeso (Opposite Vienna City)

OUR PAST CEOS



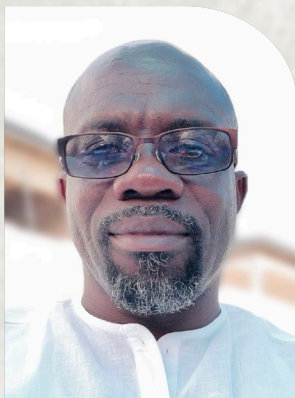
Leo Kabah
(2006 - 2008)



Abuga Pele
(2009 - 2012)



Kobina Acheampong
(2013 - 2014)



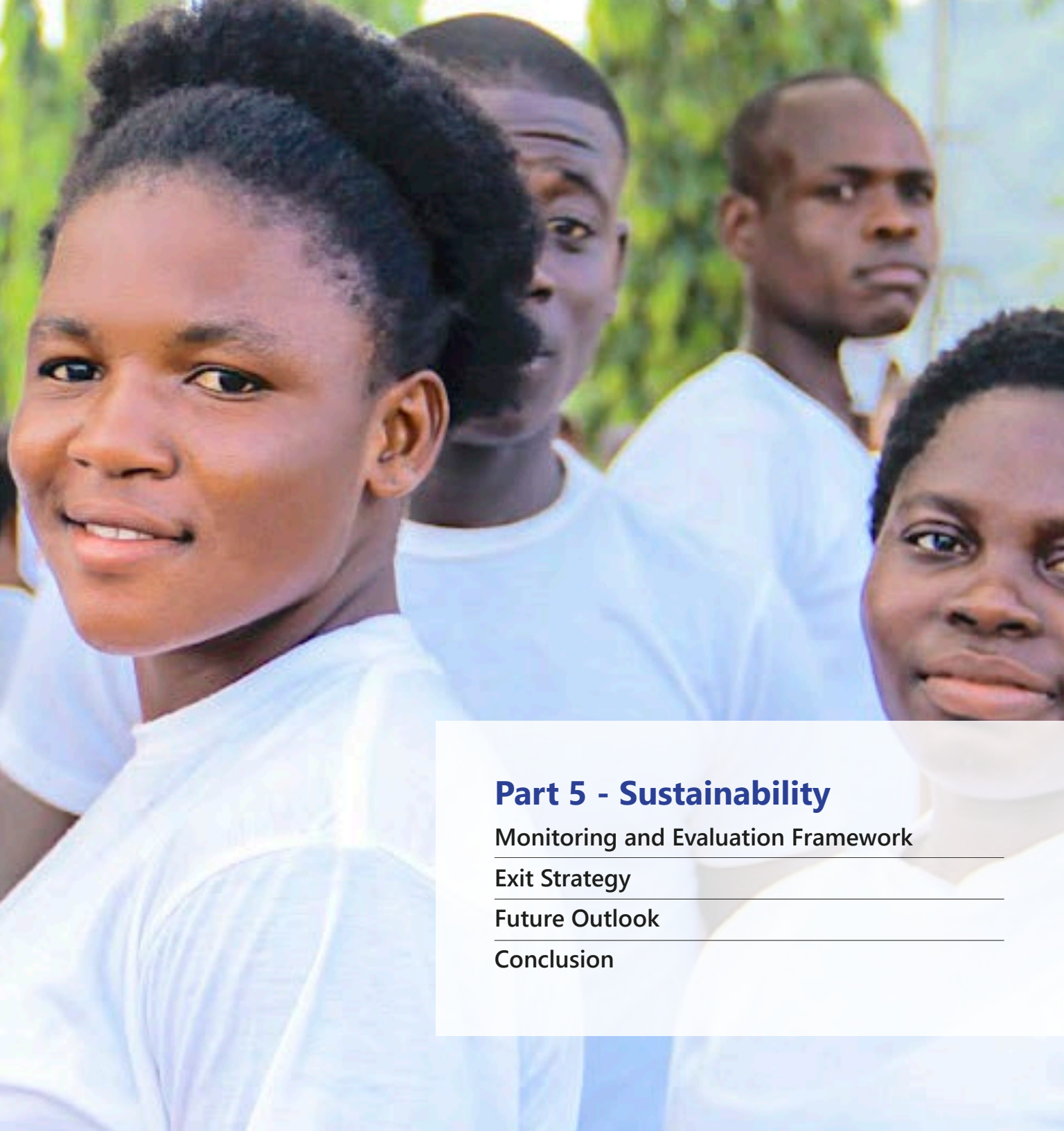
Vincent Kuagbenu
(2015)



Ebo Beechem
(2016)



Justin Kodua Frimpong
(2017 - 2022)



Part 5 - Sustainability

Monitoring and Evaluation Framework

Exit Strategy

Future Outlook

Conclusion



Monitoring and Evaluation Framework

Monitoring progress and impact is a crucial aspect of YEA's commitment to accountability and continuous improvement. YEA employs robust monitoring systems and tools to track the implementation of its programmes, measure key performance indicators and gather relevant data. Regular monitoring enables the Agency to assess progress toward its goals, identify any challenges or bottlenecks and take corrective actions as needed. By closely monitoring initiatives, the Agency ensures that resources are utilized effectively and that the intended outcomes are being achieved.

YEA also conducts impact assessments to understand the broader social and economic changes resulting from its interventions. These assessments help measure the long-term effects of YEA's programmes, such as job creation, income generation, community development and sustainable entrepreneurship.

Exit Strategy

It is a prerequisite for all modules/programme concepts to demonstrate possible avenues for exiting Beneficiaries to remain employed after life with YEA either as a monthly allowance earner, a vocational skills trainee or an entrepreneurship support Beneficiary. For Beneficiaries who come under our traditional modules, a well-negotiated arrangement has been instituted to mainstream them into their user Agencies/Organizations. This has seen the mainstreaming of Beneficiaries into Agencies particularly the security services where they were posted to serve. In the case of the Job Centre, successful job seekers get direct placement into permanent jobs. The programme, however is structured to monitor performance and provide re-training support services to improve productivity skills and to ensure that they continue to keep their jobs. Beneficiaries under the Artisan Directory and the Flagship programmes receive start-up support to start their own micro and small-scale Artisanal business or farms where applicable to ensure that they remain permanently employed. Any programme or concept that fails to demonstrate a clear exit path is not considered or accepted by the Agency and no resources are committed to such programmes.



Future Outlook



On the evidence of the positive impact of the Agency, we intend to work assiduously to attract the needed support from both the local and international communities to maintain existing programmes and roll-out innovations targeted at creating green jobs with the view to increase our capacity to provide about (1,000,000) sustainable jobs between now and the next five (5) years.

CURBING THE YOUTH UNEMPLOYMENT; A SHARED RESPONSIBILITY

Unemployment among the youth is a global menace and Ghana is no exception. Curbing it remains a shared responsibility and therefore requires collective effort to forestall any future explosion as had happened in other countries with particular reference to the Arab Spring in recent memory.

Consequently, YEA wishes to appeal to Corporate Ghana, International Organizations with an interest in youth empowerment for economic transformation, to offer technical, financial and material support to the Agency for the common good. The Agency has instituted, with the help of its establishment Act, 887 of 2015 and Legislative Instrument (LI. 2231) of 2016, effective control mechanisms to ensure that resources extended to it are managed efficiently for the benefit of the people it serves. With these assurances, the Agency fervently looks forward to working with Corporate Ghana and the Global Community to continue putting smiles on the faces of our youth whose future heavily rests on our shoulders.

#together it is possible.....



Frequently Asked Questions (FAQs)

General Inquiries about YEA

Programme-Specific Queries

Application and Selection Process

Glossary

General Inquiries about YEA

Q: What is YEA and what does it stand for?

A: YEA stands for Youth Employment Agency. It is an organisation dedicated to empowering youth through various job-creation and skills development programmes and services.

Q: What are the goals and objectives of YEA?

A: The goals of YEA are to support the personal and professional development of young people, improve their employability while fostering entrepreneurship and innovation and create opportunities for youth to thrive in their chosen fields.

Q: Who can benefit from YEA programmes and services?

A: YEA programmes and services are designed for young people aged 18-35. The Agency is open to individuals who meet the eligibility criteria and have a passion for personal growth and entrepreneurship.

Q: How can I get involved with YEA?

A: To get involved with YEA, you can explore the various programmes and services offered by YEA and determine which ones align with your interests and goals. You can then follow the application process outlined on YEA website or reach out to its offices for more information.

Q: Is there a cost to participate in YEA programmes?

A: YEA programmes have no financial arrangements. All programmes are fully funded by the government.

Programme-Specific Queries

Q: What are the different programmes offered by YEA?

A: YEA offers a range of programmes including entrepreneurship training, mentorship programmes, funding opportunities, skill development workshops and business incubation support.

Q: How do I determine which YEA programme is suitable for me?

A: You can determine which YEA programme is suitable for you by considering your interests, skills and goals. Review the programme descriptions and eligibility criteria to find a programme that aligns with your aspirations.

Q: What are the eligibility criteria for specific YEA programmes?

A: The eligibility criteria may vary depending on the specific programme. Common criteria may include age restrictions, educational qualifications, entrepreneurial potential and other relevant factors. Refer to the programme guidelines for detailed eligibility requirements.

Q: How can I apply for a YEA programme?

A: The application process for YEA programmes is typically outlined on YEA website or in the programme guidelines. It usually involves submitting an online application form, providing necessary documents and possibly participating in interviews or assessments.

Q: Are there any specific documents or requirements needed for the application?

A: The specific documents and requirements needed for the application can vary depending on the programme. Generally, you may be asked to provide identification documents, educational certificates, a business plan (if applicable) and any other relevant documents as specified in the programme guidelines.

Application and Selection Process

Q: What is the timeline for YEA programme applications?

A: The timeline for YEA programme applications may vary for each programme. It is recommended to check the programme guidelines or YEA website for information on application deadlines and timelines.

Q: How are applicants selected for YEA programmes?

A: The selection process for YEA programmes typically involves a thorough review of applications by a selection committee. The committee assesses factors such as eligibility, potential and alignment with programme objectives. In some cases, interviews or assessments may also be conducted.

Q: What factors are considered in the selection process?

A: Factors considered in the selection process may include the applicant's educational background, relevant experience, entrepreneurial potential, commitment to personal growth and alignment.

Application and Selection Process

Q: What should I do if I have a complaint or grievance related to YEA programmes or services?

A: If you have a complaint or grievance, it is recommended to follow the established grievance mechanism of YEA. This typically involves submitting a formal complaint through designated channels, such as contacting YEA office or using an online complaint form.

Q: How long does it take to resolve a complaint or grievance?

A: The time taken to resolve a complaint or grievance can vary depending on the nature and complexity of the issue. YEA strives to address complaints in a timely manner and provide a resolution within a reasonable timeframe. However, the specific duration may vary case by case.

Q: What happens after I submit a complaint or grievance?

A: After you submit a complaint or grievance, YEA will initiate an investigation or review process. We may communicate with you for additional information or clarification. YEA will work towards resolving the issue and provide you with updates on the progress and outcome of the resolution process.

Q: Can I escalate my complaint if I am not satisfied with the initial response?

A: Yes, if you are not satisfied with the initial response to your complaint or grievance, you may have the option to escalate it. YEA has an escalation procedure in place for unresolved complaints. Refer to the grievance redress mechanism for information on the escalation process.

Q: Are there any alternative dispute resolution methods available for resolving complaints?

A: YEA may offer alternative dispute resolution methods, such as mediation or arbitration, depending on the nature of the complaint. These methods can provide a fair and impartial platform to resolve disputes amicably. You can inquire about the availability of such options when submitting your complaint.

Glossary

Key Terms

Employment Opportunities: Job openings or positions available for individuals seeking employment.

Job Placement: The process of matching individuals with available job opportunities based on their skills, qualifications and preferences. YEA assists in job placement by connecting young job seekers with suitable employment options.

Skills Development: The process of acquiring new skills, knowledge or competencies through training, education or on-the-job experiences to enhance employability.

Entrepreneurship: The activity of setting up and managing a business or enterprise, typically with the aim of generating profit.

Training Programmes: Structured courses or initiatives designed to enhance specific skills or knowledge in a particular field.

Internship: A temporary work placement, usually for a limited period, that provides practical experience and training in a specific industry or profession.

Mentoring: The process of providing guidance, support and advice to an individual (mentee) by a more experienced person (mentor) to assist in personal and professional development.

Vocational Skills: Specific skills and knowledge required for a particular trade, occupation or profession.

Acronyms

YEA: Youth Employment Agency

NGO: Non-Governmental Organization

SDGs: Sustainable Development Goals

PWDs: Person With Disabilities

HR: Human Resources

ICT: Information and Communication Technology

JC: Job Centre



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